



De Luz Community Services District

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BOARD OF DIRECTORS

MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
RAMI MINA
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS JANUARY 20, 2016 6:00 P.M.

A. Call to Order & Roll Call

A meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:00 p.m., on January 20, 2016. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director Mina
Director Rubin

General Manager Holmes, Assistant Secretary Ruzek, Accounting Administrator Snyder, and General Counsel Jackson were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Garcia gave the Sheriff's Report for December 2015 and updated the Board on January activities. The written report is on file with the District. He reported that he is continuing to patrol the "look-out" areas; recent avocado thefts, and illegal dumping.

C. Public Expression

None.

D. Britney Abshire

Ms. Abshire updated the Board on her fund raising efforts to purchase a flashing

traffic speed sign to be installed at a location to be determined on Sandia Creek Drive. She informed the Board that she has currently received \$6,120 of her \$13,736 goal and has \$2,500 commitment from County CID funds and \$1,000 the De Luz Women's Club.

President Rubin informed Ms. Abshire that the De Luz Ranchos Property Owner's Association voted at their meeting held on January 19, 2016, to donate \$2,000 toward Ms. Abshire's Girl Scout Gold Award Project .

Motion was made by Bianchi, seconded by Mina, to approve funding the balance of Ms. Abshire's Girl Scout Gold Award Project not to exceed \$2,116.00 with the final amount to be determined by February 1, 2016.

The motion carried unanimously.

Director Buescher left the meeting at 6:10 p.m.

Director Buescher returned to the meeting at 6:15 p.m.

E. Information Only

The Board received the December Financial Reports and Statement of Investment Policy.

F. Consent Calendar

Motion was made by Bianchi, seconded by Adams, to approve the Consent Calendar:

1. Minutes of the December 16, 2015 Regular Board Meeting
2. General Fund Claims (for ratification): \$103,572.24
3. General Fund Claims (for approval): \$261,442.85
4. Sheriff's Fund Claims: \$16,203.10
5. Purchase Order No(s): 2016-001

The motion carried unanimously.

G. Discussion of Legal Matters

General Counsel Jackson gave an overview of Government Code Section 54964 which governs a Public Agency when calling for an election.

Discussion followed and it was the consensus of the Board to schedule a Special Board Workshop for February 3, 2016 at 4:00 p.m.

H. **Acceptance of Project: Rehabilitation and Overlay of Carancho Road (Sandia Creek Drive to South of El Prado Road)**

General Manager Holmes reported that this project was for Rehabilitation and Overlay of a portion of Carancho Road. The work was performed by Eagle Paving Company, Inc., for a final total of \$275,203.00 funded by Primary Roadway Rehabilitation Funds. He recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

President Rubin stated that he had some concerns regarding a section of the overlay.

Motion was made by Bianchi, seconded by Buescher, to accept the Rehabilitation and Overlay of Carancho Road (Sandia Creek Drive to South of El Prado Road), subject to review and inspection of the area identified by President Rubin, as complete.

The motion carried unanimously.

I. **Appointment of Ad-Hoc Personnel Committee**

President Rubin appointed Directors Bianchi and Mina to serve on the Ad-Hoc Personnel Committee.

J. **Finance Committee Report**

Director Adams reported that no meeting was held in January due to the Special Board Workshop meeting.

Accounting Administrator stated that due to the cancellation of January's Finance Meeting, updated the Board on the process in collecting benefit fees on the parcels that were previously exempt. She stated that the feedback has been positive and one agency has expressed interest in a one-time buyout option. The matter will be presented to the Finance Committee for consideration.

K. **Engineering Committee Report**

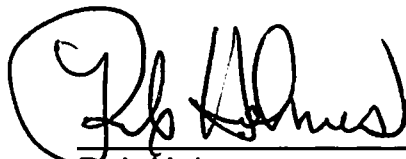
Director Bianchi reported that no meeting was held in January due to the Special Board Workshop meeting.

L. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He informed the Board that he recently met with Chris Palmer, CSDA Public Affairs Field Coordinator, and discussed various legislative and District related matters.

M. Adjournment

There being no further business, President Rubin adjourned the meeting at 7:28 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors